

## APPENDIX 5

### DANCE STUDIO - CONDITIONS OF USE

- A nominated 'responsible person' will be present on the premises at all times during the period of hire. This person is also responsible for inspecting the dance surface prior to the commencement of the hire.
- Any health and safety concerns must be reported immediately to the Site Manager. Tel: 07766 931776.
- The nominated 'responsible person' will be aware of the Emergency egress route and procedures as follows:
  - o Fire exit door opens to the Performing Arts Car park.
- Dance Studio etiquette:
  - o No footwear to be worn in the studio.
  - o No smoking.
  - o No food - chewing gum or drink to be consumed in the studio.
  - o No glass bottles inside the studio.
  - o Litter must be deposited in bins provided.
  - o Do not place heavy or sharp objects on studio floor.
  - o Do not drag equipment use appropriate wheeling devices.
- On arrival hirers are to wait outside the studio until start of hire session
- All hirers must ensure they finish at end of hire session even where the next hire session is vacant – hirers will be charged for additional sessions
- Hirers must ensure the dance studio is left clear of all litter at the end of each hire session.
- The school reserves the right to levy a charge for offending hirers.
- Hirers are responsible for the conduct of all users.

I/We have read this Agreement and agree to abide by it and the terms and conditions outlined in the Trust's Lettings Policy.

**For the Hirer/Organisation:** ..... **(Signed) Date:** .....

**Contact Name:** ..... **Tel. No.:** .....

**For the School Checked:** ..... **(Signed) Date:** .....

**Approved By:** ..... **(Signed) Date:** .....