

## APPENDIX 7

### SPORTS HALL/GYMNASIUM CONDITIONS OF USE

- A nominated 'responsible person' will be present on the premises at all times during the period of hire. This person is also responsible for inspecting the playing surface prior to the commencement of the hire.
- Any health and safety concerns must be reported immediately to the Site Manager. Tel: 07766 931776
- Sports Hall/Gymnasium etiquette – please ensure the following:
  - o No smoking.
  - o No food - chewing gum or drink to be consumed on playing surfaces.
  - o No glass bottles inside buildings.
  - o Litter must be deposited in bins provided.
  - o Clean suitable footwear only.
  - o Do not place heavy or sharp objects on surface.
  - o Do not drag equipment use appropriate wheeling devices.
- On arrival teams are to wait outside main hall/gym until start of hire session
- All hirers must ensure matches finish at end of hire session even where next hire session is vacant – hirers will be charged for additional sessions.
- Hirers must ensure main hall/gym and changing areas are left clear of all litter at the end of each hire session. The school reserves the right to levy a charge for offending hirers.
- Hirers are responsible for the conduct of both its members and spectators

I/We have read this Agreement and agree to abide by it and the terms and conditions outlined in the Trust's Lettings Policy.

**For the Hirer/Organisation:** ..... **(Signed) Date:** .....

**Contact Name:** ..... **Tel. No.:** .....

**For the School Checked:** ..... **(Signed) Date:** .....

**Approved By:** ..... **(Signed) Date:** .....