



## Personal Excellence and Collective Responsibility



Prospectus 2023 - 2024



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**Trinity School is a mixed comprehensive school.**

There are over 1250 students on roll between the ages of eleven and nineteen including over 160 students in our successful Sixth Form.

Trinity School is an Academy and is the lead school in the Newbury Academy Trust family of schools.

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Dr C Wilson  
Executive Headteacher

Dear Parents

Trinity School is a high performing school where ambitious and successful students thrive. We are in the top 20% of schools in England for adding value to our students' achievements at GCSE and A Level for improving our results year on year.

We are very proud of our achievements and proud of working in a school where:

- Expectations are high. We expect our students to achieve personal excellence and demonstrate collective responsibility in all they do
- We are dedicated to ensuring students leave with excellent examination results and the personal skills they need for the modern world
- Our staff are excellent. They are committed to ensure the highest standards of teaching and learning
- Students are unique. They are treated as individuals where their talents and abilities are nurtured
- We believe that anything is possible and we are committed to students achieving personal excellence
- Facilities are outstanding and continually being developed to provide the best environment for learning
- We ensure that safeguarding and the welfare of our students is central to everything we do. Our exceptionally strong pastoral system supports and guides our students to develop a sense of belonging and contribute positively to our school and wider community



Dr C Wilson  
Executive Headteacher



## Welcome to Life at Trinity School

Our students are very familiar with our school long before Year 7 starts. Throughout the year, we invite Year 5 students to visit Trinity on a number of occasions; Year 5 days, gifted and talented workshops, our Master Chef competition, dance and PE master classes and competitions to name but a few. In Year 6, students visit us again for two induction days where they will meet their tutor and the rest of their tutor group and spend time getting to know the school site and getting used to the timings of the day. Following the Induction days, parents attend an evening to meet the Headteacher, senior staff, Heads of House, Head of Year 7 and the Year 7 tutor team. The students also have the opportunity to attend our successful summer school where they can build new friendships in preparation for the start of Year 7.

Before we place students into tutor groups we visit the primary schools to ensure we have all the information we need to place students into the correct tutor groups. Each tutor group is allocated to a House and students remain in this tutor group for Years 7 to 11.

We know that parents are keen to know how their children have settled into school life so we hold a parents evening for Year 7 at the end of September to let parents know how well they have begun.

These close links that we establish at the end of Year 6 and into Year 7 continue as students move through school. We know that to aim for the highest level of achievement from our students, working closely with home is very important. Parents are kept up-to-date with

achievements and progress. We make real and effective partnerships with parents. We keep parents informed about the work of the school by providing news of events and activities through our termly newsletter and social media.

- [www.trinitynewbury.org](http://www.trinitynewbury.org)
- [www.instagram.com/trinity\\_newbury](https://www.instagram.com/trinity_newbury)
- [www.facebook.com/TrinitySchoolNewbury](https://www.facebook.com/TrinitySchoolNewbury)
- [www.twitter.com/trinitynewbury](https://www.twitter.com/trinitynewbury)

Parents will hear promptly from the school if there are concerns with their child's academic performance, if there is unaccounted absence or if behaviour is not what we expect.

**“To aim for the highest level of achievement from our students working closely with home is very important.”**



Hear what our Year 7 Students think about Trinity



“Students understand their targets well and can explain how they intend to meet or exceed them.”

Ofsted

## Our Curriculum

### Years 7 and 8

In Years 7 and 8 all students follow a broad and balanced curriculum which is tailored to their needs. It provides opportunities for challenge and engagement.

Greatest individual focus at Trinity is given to the English Baccalaureate subjects (EBACC), English, Mathematics, Science, Modern Foreign Languages, French, German and Spanish, History and Geography which represents 65% of curriculum time.

The remaining 35% of time is divided across Design & Technology, Physical Education, Music, Art, Religious Studies, PSHE, Dance and Drama.

Towards the end of Year 8 students are given the opportunity to choose the subjects they will continue to study in Years 9 to 11.

### Setting at Key Stage 3

At the start of Year 7, students will be placed in groups based on their primary school assessments in English, Mathematics and Science, as well as our own in depth assessment of academic potential. Work is then planned and set in order to provide exactly the right level of challenge for every student allowing all to progress at the fastest possible rate. Throughout KS3 the attainment and progress of each individual is carefully monitored and reviewed to ensure they are receiving the right level of challenge and support.

More able students are challenged to complete work at the highest possible standards, in order to be ready to achieve grades 8 and 9 at GCSE. They will also have the opportunity to complete Triple Science across Years 9, 10 and 11.

Similarly students who need more support can progress much more quickly as a result of targeted intervention which includes additional literacy and numeracy support.

### Key Stage 4 – Years 9, 10 and 11

The focus on the core subjects of English, Mathematics and Science in Key Stage 3 is continued into Years 9 to 11, where all students are required to study English Language, English Literature, Mathematics and Science. More able students will begin their Triple Science course. All our students also study core PE as well as Personal Social & Health Education and Religious Studies or Citizenship.

The curriculum and the teaching are tailored to provide challenge and support to each student according to their individual needs. In addition to Core Subjects all students are able to select from a number of optional courses at GCSE, which include: Geography, History, French, German, Spanish, Product Design, Food, Computer Science, Art, Photography, Business Studies, Childcare, Drama, Music, PE, Dance, Sociology and Classics. We keep the choice of options as wide as possible, so that students take courses suited to their strengths and aptitudes.

We encourage students to choose subjects which make up the English Baccalaureate (EBACC) - which include Computer Science, a Language, Geography and History as well as the core subjects.

All our students are interviewed by a member of the Senior Leadership Team before choosing their options to ensure they receive guidance around their choices.



“Students are placed in groups according to ability to ensure that each student is challenged and supported according to their individual needs.”

# Sixth Form

The large majority of our students stay on into the Sixth Form, which is one of the highest performing in West Berkshire year on year. Our results regularly place in the top 25% of schools nationally and students in our Sixth Form make excellent progress achieving above their target grades. Students continually strive to outperform their peers both nationally and locally and are thus exceptionally well equipped to apply to Russell Group universities as well as higher level apprenticeships. We provide students with the opportunity to broaden their horizons and continue with their education in an environment where they are successful and belong. The process of entering Sixth Form begins in Year 11 when all our students are interviewed and advised on the correct progression routes. Great care is taken to ensure each student chooses the right courses for them to achieve their goals and ambitions. The courses we offer are diverse and cater for all students at all levels. These include Level 3 courses which are equivalent

A Levels		Level 3 BTEC
Art	Geography	Business
Biology	German	IT
Business Studies	History	Dance
Chemistry	Computer Science	Sport and Exercise Science
Classics	Mathematics	Catering and Hospitality
Core Maths	Music	Health and Social Care
Drama	Photography	Uniform Protective Services
English Language	Physics	Travel and Tourism
English Literature	Product Design	<b>Level 2</b>
Food Science	Psychology	English GCSE
Further Mathematics	Religious Studies	Mathematics GCSE
French	Sociology	Travel and Tourism BTEC

to A Levels and Level 2 courses which are the equivalent of GCSEs.

Students also have the opportunity to study for the Extended Project Qualification (EPQ).

All our Sixth Form students study critical thinking activities and follow a programme of PSHE along with one lesson per week of recreational PE. Students in Sixth Form play a key role in the House System as House Captains organising a number of Performing Arts, Sports and other events throughout the year. They also lead on Student Voice across the school.

All Sixth Form students have access to a dedicated Sixth Form block for personal study which includes two IT rooms, a silent work room, a common room as well as a Sixth Form only canteen.

Students' progress is monitored closely through regular tutorials with subject teachers, tutors and the Head of Sixth Form with three reports and two consultation evenings a year. There is an extensive tutorial programme preparing students for university applications and a dedicated careers advisor who works with Sixth Form students to discuss future careers. Each year students progress to university courses, including students successfully applying to Oxbridge, Harvard and other top universities, as well as moving to Apprenticeships and further work.



**“Students in the Sixth Form feel well supported by their teachers, and particularly value the support they give. These good relationships, coupled with leaders’ effective monitoring and mentorship, support students to make strong progress in their chosen courses.”**



**Hear what our Head Students Have to say about Trinity**



## The Talent Programme at Trinity

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At Trinity we are privileged to work with large numbers of extremely talented students. It is our goal to ensure their talents are maximised by providing them with a range of opportunities that help them to flourish.

The Talent Programme is set up to make this happen, and covers all areas of talent; programmes exist for academic, sport, arts, and leadership, and students can be enrolled in one or more of these

## Successful development of talent at Trinity

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We believe the opportunities we offer are excellent and really develop students creativity, thinking skills and personal development beyond the classroom.

- Academically our most able students achieve very strong results, with many gaining grades at 8 and 9 and A and A\*. Value-added scores at GCSE and at A-Level for our most able students are excellent. We have the best post-16 results in West Berkshire. Students go on to attend top universities, including Oxford, Cambridge and Harvard
- In sport, students excel as individuals and teams, with county and national standard performances; our Talented Athletes Programme is a high quality scheme for our elite competitors, and inter-House competition enhances opportunities further
- In the arts, we are an ArtsMark Platinum school, which recognises our commitment to all Arts subjects. Students regularly win local and regional dance and drama competitions, and our annual musical show is a highlight of the year. Students work with Artists in Residence in Dance, Drama and Art. Our strong House system further supports events and competitions during the school year. Talented students have the opportunity to achieve their own Arts Mark Award
- Students take lead roles within school as student voice representatives, as leads for House events, and as prefects and ambassadors. Beyond school, they lead in other local competitions such as Youth Speaks and the national Mock Trial competition, a competition which we have won several times
- The range of trips and visits is exceptional; within the last 3 years overseas visits have included France, Germany, Iceland, Morocco and Peru
- Many of our students play musical instruments at a high level, benefitting from lessons in school as well as playing in the school band and orchestra performing in many local community events. We work with music professionals to further develop our students' performance skills and talents
- In STEM subjects students have the opportunity to hear from visiting speakers from specialist fields to grow their disciplinary knowledge and understanding. Students also have the opportunity to visit Maths tutorial sessions, Harwell Science Park and Silverstone to experience science and technology and learn from professionals

# The House System



At Trinity, the House system is very strong. There are four houses Dragon, Griffin, Pegasus and Phoenix and all students from Years 7 to 13 are placed in a House. Rewards are integral to the House system; each year there are many competitions and activities for students to gain points for their House.

## Rewards

Excellent effort, work, attendance and behaviour are expected and students are rewarded for their efforts. Students are rewarded for their good work, effort and contribution to school life through accolades and house points. This system encourages self-esteem and builds self-confidence. Students' achievements are recognised in our House assemblies, as well as presentation events across the year.

## Student Voice



Student Voice lies at the very heart of everything we do and has a long and well-established practice at Trinity School. It makes a significant impact on how the school develops and grows. It empowers young people by giving them the opportunity to have their say on school life and make a real and valued difference to the wider life of the school and our local community.

Our student voice programme permeates through school life, from student-led discussions on how to improve the school community, providing feedback on teaching and learning strategies and giving students a voice to make a difference in their journey in education.

Student Voice also plays a key part in contributing to celebrating diversity and allowing students to explore key issues important to them. We have two well-established student groups who specifically contribute to making a positive impact on change, valuing diversity, tackling discrimination, promoting equality and fostering good relationships between people.

Students should play an active, constructive and appropriate role in their own learning, the learning of their peers and the development of their school communities. There are a number of student voice opportunities within the school and these are -

- Head Student Team
- House Captains
- Senior Prefects
- YR 11 Prefects
- Young Health Champions
- Anti-Bullying Ambassadors
- Tutor Rep
- Sports Rep
- Green Ambassador
- Peer Mentors
- Student Librarians
- Reading Buddies
- Wellbeing Rep

Each year we hold a Student Voice conference for all groups of student leaders to work in collaboration on school improvement. This event is a key factor in allowing students to make informed decisions and allows students to take ownership of their learning journey at Trinity School.



**DIVERSITY**







**“The library is at the heart of learning in the school, providing a first class resource for students and staff in a stimulating and inspiring environment.”**

## Homework and Independent Study

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Homework is an important part of our school curriculum and will be set regularly. The School Homework Timetable that is set will vary depending on what is being studied in each area and the age of the students. When students are studying for exam subjects the amount of homework will increase due to revision and follow up work needed. Homework is set to help develop skills of independent learning, and to instil good study habits in preparation for exam courses and further education. It is also important as a way of consolidating the learning from classwork as well as providing extension work for our most able students. Our Virtual Learning Environment (VLE), Firefly is used to set homework and research tasks, which our students can access both within and away from school.

## The Library

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Our library and resource centre is a state of the art facility combining new technologies and the more traditional library functions. The library is at the heart of learning in the school, providing a first class resource for students and staff in a stimulating and inspiring environment. It is extremely well stocked and well equipped for study and staffed by a full-time librarian.

We stock a large choice of fiction, from the classics to contemporary children's fiction, graphic novels and modern literature. The non-fiction section provides extension reading and reference books. iPads and PCs are available for research.

Together with the English department, the Library is the hub of the school's Accelerated Reader programme, which encourages and rewards reading in Years 7 - 8. Year 7, 8 and 9 students follow the Bedrock programme which further develops language and stretches the most able.

The library is open to students throughout the school day. The librarian is always available to assist the students. In addition there is a homework club after school where students can make use of the facilities and ask for extra help in their studies. As well as various reading groups, theme days and weeks are held where students are encouraged to explore wider reading.



# Personal Social and Health Education (PSHE) at Trinity School

Personal, Social, Health and Economic (PSHE) Education at Trinity is designed to provide our students with the knowledge and skills to be resilient young people who thrive in a dynamic world. Relationships and Sex education (RSE) is incorporated within our PSHE curriculum and is taught through years 7-13 at age appropriate levels. Our curriculum for PSHE Education includes three core themes.:

1. Health and Wellbeing
2. Relationships
3. Living in the wider world

PSHE Education is interlinked with other subject areas such as Art, Languages, PE, Humanities and Religious Education specifically. In addition to this our PSHE Education lessons are supported by a range of enrichment activities including our tutor programme, student voice and leadership opportunities, extracurricular events and PSHE Education Days.

PSHE Education lessons are delivered fortnightly in timetabled lessons for Year 7, 8 and 11. There is a weekly lesson for students in years 9, 10 and Sixth Form.

A variety of strategies are used to deliver PSHE Education these include group discussions, group work as well as talks from visiting speakers and groups. In Year 10 students have the opportunity to work in teams to support a local charity group.

PSHE Education Supports our school motto of 'Personal Excellence and Collective Responsibility' through:

- Contributing to physical and mental health and wellbeing, encouraging individual responsibility for health.
- Informing students on how to safe on line and understanding the risks associated with drugs and alcohol.
- Supporting students to understand safe, healthy and respectful relationships.
- Opening up opportunities for students to explore their own identities and the communities in which they live.
- Widening students knowledge of the world around them.
- Exploring global issues and becoming active citizens who have impact.

Building resilience, promoting a growth mind-set and developing student's confidence in order for them to be successful in their next steps.



“Parents were particularly appreciative of the high-quality pastoral care and extra-curricular activities that the school offers.”

Ofsted



**“All students will have structured careers interviews as well as more intensive support for those students who need extra guidance.”**

## Careers Education and Guidance

The careers provision we provide at Trinity School is carefully planned and mapped out to ensure that all students leave the school with an in-depth understanding of the variety of careers and options that are available to them.

To ensure we are providing a balanced careers programme, we link our guidance to the Gatsby Benchmarks which have been explicitly referenced throughout the DfE's Careers Strategy (December 2017) and the new Statutory Guidance for Careers (January 2018).

We work with many businesses both local and national, including Ernst and Young, Vodafone and AWE. We also have many local employees who visit the school to support our students.

Every year Trinity School holds a very successful Careers Fayre, attended by local and national employers. This event allows students to discuss directly with employers the different qualifications needed for each industry and the different career paths available.

In addition to working with local and national employers, all Year 11, Year 12 and Year 13 students have an individual careers appointment with the careers coordinator to identify career aspirations and pathways for the following year. Year 11 students will also participate in a mock interview session with business volunteers. They practice the application and interview process before applying for further education or jobs. It is a vital tool in preparing for the future.

Year 12 students all have the option to participate in work experience towards the end of the summer term. This placement is specific to their career or university plans and offers a valuable opportunity for students to gain an insight into their chosen career path. In Year 7-13 there is a series of sessions based around careers and work-related learning in morning tutor sessions as well as in PSHE. Year 10 also have the opportunity to experience a work shadow day to help raise aspirations and make students aware of opportunities available to them.

## Our Special Educational Needs Provision

The school has a wide range of expertise to draw on in supporting all aspects of Special Educational Needs.

Our SEND provision is strong and focuses upon supporting the students both academically and pastorally. The SEN team will undertake initial assessments before drawing up a Support and Achievement Plan which sets out strategies for effective support, taking into account advice from outside agencies such as Speech and Language Therapists, CAMHS and

other professionals. The school has its own Educational Psychologist who works closely with staff.

The School hosts two local authority resource units. The ACE Resource is for students who have EHCPs for specific learning difficulties (Dyslexia) and our Autism Resource is for students who have EHCPs for Autism.

## School Trips

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A large range of trips and activities are organised by the staff of Trinity for the benefit of the school and these form an enjoyable high point in the life of the school for many students. It is our intention that every child should be able to go abroad at least once during the five years of compulsory education and should regularly take part in off-site activities, which are arranged throughout the school year. A full programme of the activities planned for the school year is issued in advance so that parents may plan and decide which activities are most suitable for their children. Some examples of those we currently run are trips to France and Germany for students to experience life and speaking as part of the MFL courses, as well as trips to the Peak District and Iceland to study physical and human Geography and trips closer to home in London to see West End productions and galleries.

Every year we have a group of students who will participate in a global adventure through World Challenge or Camps International. For example, groups have visited India, Morocco, Kenya, Zambia, Botswana, Peru and Sri Lanka. 2019 saw students visit Thailand, touring the country, and completing community projects.

As in all schools, there are strict guidelines on charging for trips and visits. Parents may be asked to make voluntary contributions for any visit or journey organised by the school and approved by the governors. Unless these activities are financed in this way, the school is unable to fund them. We are pleased that parental support so far has meant our trips are able to run smoothly. Those parents who have difficulty with costs should discuss this with their child's Tutor or Head of House.



## Community Links

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We enjoy very strong community links with a variety of different groups in the local area. We are very lucky to have Vodafone as our neighbours as they contribute a great deal to the school. Many Vodafone employees volunteer as speakers and provide expertise at careers and enterprise events. Our Careers Fayre attracts a large number of employers, including the Armed Forces, the financial sector and health and fitness industries, who provide information and guidance for our students about the world of work and life after Trinity.

We are very fortunate to be able to use St Mary's Church for our Christmas assemblies and our closest neighbour Shaw House, gives students the opportunity to work in the grounds of a historical building and forge links with a variety of community groups. Trinity students perform in the community, regularly singing and providing music at care homes and at events.

Our Science department has worked very closely with STEMNET to grow the Science Club and develop links with the science industry. We also work with AWE to promote women in industry and science careers. In sport we work with a variety of external coaches to develop skills and talent, e.g. hockey and rugby. Our resident Artist programmes provide regular workshops throughout the year for our gifted and talented students in Dance, Music, Drama, Art and Design and Design Technology.

Our primary school links are exceptionally strong; we work in partnership with all our feeders to provide an extensive programme of events including musical tuition, our Masterchef competition, sporting events, our science Space Dome event, Public Speaking, as well as English, Maths, Music, Languages and gifted and talented sessions.



**“There is a sense of pride in Trinity School that is shared between staff, governors and pupils. Pupils and sixth formers confidently welcome visitors, are proud to share their achievements, and enjoy working with their teachers”**

Ofsted

## Moral, Spiritual and Cultural Development

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All aspects of our whole school curriculum includes elements of moral, spiritual and cultural education. It is important that our students develop as confident young people who respect the values, attitudes and beliefs of others, as well as understand fundamental British values. All aspects of our curriculum are designed to ensure our students are well-equipped to make informed choices in an ever-changing world.

## Religious Studies

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In Religious Studies, we teach our students to develop knowledge and understanding of religious beliefs and practices from a range of world religions. We encourage students to think widely and deeply and develop their own opinions on important matters affecting our global society. Parents have the right to withdraw their children from any aspect of the school's Religious Studies programme. Our students value the experience they gain from Religious Studies.

Through the teaching of Religious Studies we hope to develop young people who:

- Are aware of their own beliefs and values
- Can identify those experiences which give rise to questions of meaning and purpose
- Are aware of the ways in which living belief systems have sought to address such questions
- Are able to apply the insights gained to their own search for identity and significance

We believe that through the course, students will understand the important role that belief plays in the lives of individuals who follow a particular faith and will develop an understanding of different faiths.



# Extra Curricular Opportunities and Enrichment

Trinity School has excellent provision for enrichment and extra curricular opportunities across the curriculum. These areas are central parts of the school's character and its success. In this wider context these areas help students to develop performance skills, build self-esteem and confidence. We believe the skills and knowledge they gain from these areas are key in preparing our students for their chosen routes, whether it is university, college, apprenticeships or work-based training after they leave Trinity.

## Sports

Physical Education at Trinity School is about learning through 'doing and enjoying'. Activity, fair play and a positive attitude to sportsmanship and ethos are stressed throughout lessons and extra-curricular clubs. We offer a full range of activities from the traditional games of rugby, hockey, netball and football right through the spectrum to new and exciting sports and fitness opportunities such as spinning and fitness yoga.

Trinity School's sporting achievements are various, enjoying success in netball, football, hockey, rugby and athletics. Students compete regularly at District, County and National levels and we truly believe that competition is vital in our students' personal development.

We have fantastic sports facilities that in the local area are second to none. All of which enhance lessons and extra-curricular activities and are in use each and every lesson.

Providing for our most able students is key within the PE department. We run a series of events for our gifted athletes which stretch and challenge them to excel. These include visits to Universities to use the sporting facilities and looking at the technology involved with sport at a higher level.

## The Arts

We offer a wide range of enrichment so that all students have the chance to express themselves and grow in confidence. Every student in Year 8 works towards achieving their Bronze Arts Award in lessons. The school has been awarded the Platinum Arts Award for our commitment to Arts Education.

Across the school other subjects benefit from the skills brought by studying the Arts. Each year we have an Artist in residence working with our students.

We hold regular events throughout the year to celebrate success and showcase our Arts subjects. House Competitions in the Arts as well as productions are all regular features on our calendar. The students regularly participate in local and National competitions and events such as the Shakespeare Festival. Every year we host our own Dance Platform – Breakout at Arlington Arts. We hold an annual whole school Dance Festival which showcases the talents of every student in Key Stage 3. Trinity Sessions is the opportunity for our student bands to put on a concert and our musical

showcase evenings including our Musician and Singer of the Year Awards event to celebrate musical excellence.

There are many other opportunities to get involved in other extra curricular activities that take place throughout the year.

## The Wider Curriculum

There is a wide and ever growing range of opportunities for all interests. We offer clubs and activities in public speaking, computing and programming, Duke of Edinburgh, STEM and environmental groups, charity groups, open workshops in technology, photography and art, language club, book club and humanities club. As a result of these opportunities we excel and enjoy much success in local and national competitions such as Youth Speaks, The National Mock and Bar Trial Competitions, the Geographical Association Quiz, the Big Bang Competition, the Rotary Young Chef of the Year to name but a few.

We encourage all students to be involved and try something new in order to achieve personal excellence.



**“Students have many opportunities to engage in a wide variety of activities outside the school, including a range of sports.”**

Ofsted

## Code of Conduct

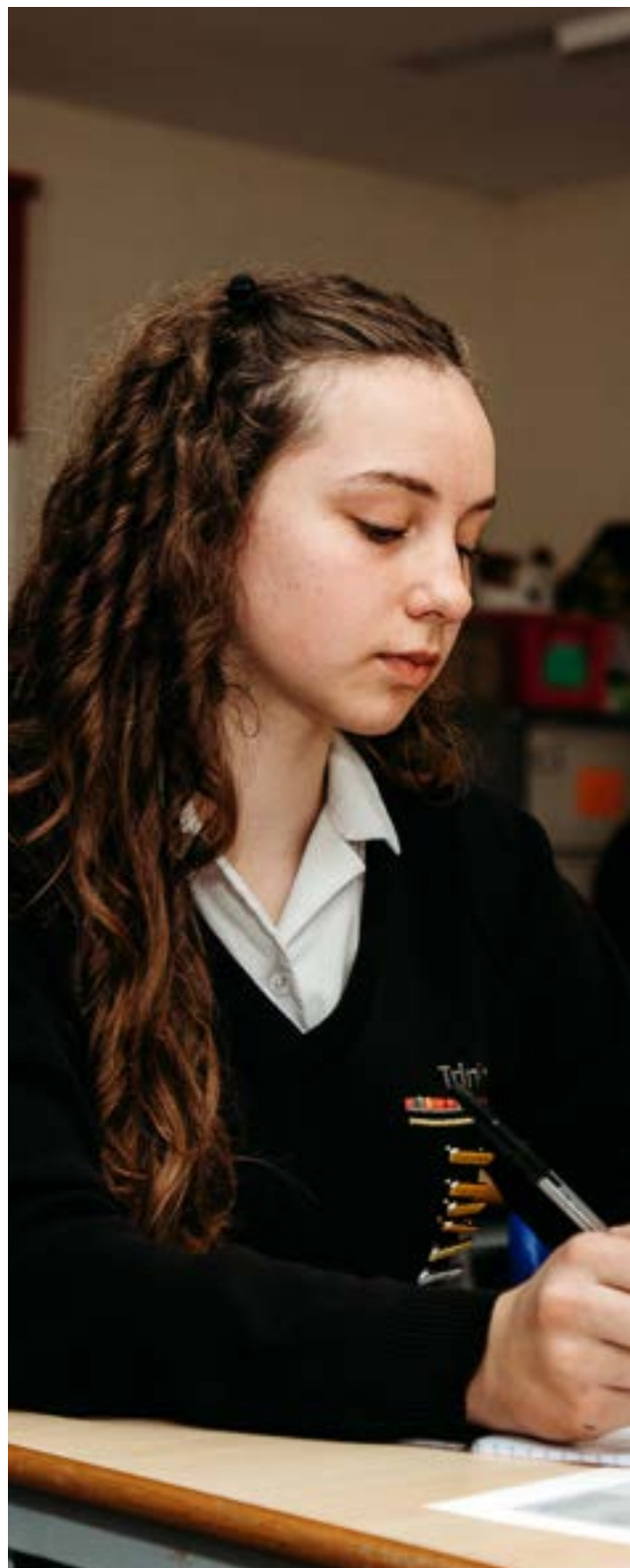
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Students are expected to behave with courtesy and respect towards others; this is explicit in our Code of Conduct which outlines what we expect of all our students:

### Personal Excellence and Collective Responsibility

#### As a student in our school community I will:

- Have high expectations of myself and others and take responsibility for my actions
- Be fully respectful to all members of our school community
- Take charge of my learning and complete all class work and homework to the highest possible standards
- Always attend school and be on time every day
- Wear my uniform with pride
- Take care of the whole school environment
- Be an ambassador for the school in the wider community and when I represent the school in external events





## General Information

### The School Day

Our school day consists of five, one-hour lessons and two daily tutorial sessions. For Sixth Form there may be some lessons which are timetabled after school in a Period 6 session.

Timetable	
8.40 am - 9.00 am	Tutor Time
9.00 am - 10.00 am	Period 1
10.00 am - 11.00 am	Period 2
11.00 am - 11.25 am	Break
11.25 am - 12.25 pm	Period 3
12.25 pm - 1.25 pm	Period 4
1.25 pm - 2.00 pm	Lunch
2.00 pm - 2.10 pm	Tutor Time
2.10 pm - 3.10 pm	Period 5
3.10 pm - 4.10 pm	Period 6 6th Form & extra-curricular activities

### School Uniform and Equipment

School uniform identifies students as members of our school; it is an important part of preparation for the workplace. Students and parents are regularly consulted on uniform to ensure it meets the needs of students as well as representing the school effectively. As such, it should be worn with dignity and pride.

### Hair, Make-Up, Jewellery and Mobile Phones

- Make-up should be natural and not extreme. No extremes of hairstyle will be accepted including extremely short cuts or any patterns cut into the hair. Hair should not be brightly coloured or dyed
- The only jewellery which may be worn is limited to one simple small stud in each earlobe (i.e. no stretches, hoops, etc.) and a watch. No other facial piercings, including tongue piercings or tattoos are allowed
- No coloured nail varnish and/or nail extensions to be worn
- School bags should be durable and an appropriate size for books, large A4 folders, sports kit and other equipment
- Mobile phones should not be seen or heard and are carried on to school site at the owners risk. All devices must be switched off and placed in bags if brought on to school site and will be confiscated if seen



## School Uniform

School uniform identifies students as members of our school; it is an important part of preparation for the workplace. Students and parents are regularly consulted on uniform to ensure it meets the needs of students as well as representing the school effectively. As such, it should be worn with dignity and pride. The PE kit, jumper, skirt- Thornton, DL965 trousers and tie are only available through Skoolkit, Kennet Centre, Newbury.

## Uniform Year 7–11

- Plain black school jumper with Trinity Logo and House colour.
- Plain white school shirt with a collar, worn with the top button done up and a school tie or a plain white revere collar blouse worn without a tie. Shirts should be tucked in at all times
- Black trousers no denim, cord, leggings, combat or linen style - Black Trinity trousers product number 'DL965'; available from Skoolkit, Kennet Centre, Newbury
- Black Trinity Skirt product name – Thornton
- Plain dark discreet belt may be worn on trousers.
- Black 'school' shoes. No trainers. No extremes of heel height, canvas shoes, open toed shoes, sandals, boots or flip flops.
- Plain black ankle socks. Plain black or flesh colour tights, no patterns.
- Under-layer shirts must be plain white only.
- Sensible outdoor coat, all one dark colour; black, navy, brown or dark grey, not leather, leather look, fur or denim. No hooded tops or training/sports tops/ tracksuit tops to be worn as outside coats. No excessive logos.
- School bags should be durable and an appropriate size for books, large A4 folders, sports kit and other equipment.

## Sixth Form Uniform

- Our sixth form students wear business dress suitable for an office environment
- No hooded tops, trainers, denim or combat style trousers
- Shirt, tie, smart trousers, smart shoes, smart jumper – no excessive logos
- Smart trousers/skirt, smart shoes,

appropriate top of choice – not low cut or revealing, smart jumper – no excessive logos

- One pair of small earrings – no other types of piercings; appropriate make-up
- Uniforms for specific subjects, such as PE, PA and Catering can be worn for those lessons only.
- For Sixth Form games students may wear their own sports clothes

## PE/Dance Kit

- Cold Weather kit - Compulsory rugby top, house colours with printed school logo or Compulsory half zip fleece.
- PE house polo top with printed school logo.
- Trinity Logo Black shorts or skort.
- Plain black sports leggings or Trinity base leggings.
- Trinity logo socks (for games lessons) and white socks (for indoor lessons.)
- Boots for football and rugby.
- Gum Shield – essential for rugby/hockey.
- Shin Pads – essential for football and hockey.
- Sports trainers fit for purpose – no canvas plimsolls permitted.
- Dance - Option to wear plain black leggings or plain black tracksuit bottoms – no logos.

**All students who are to be excused from their PE lesson must have a note signed by a parent/guardian, or a doctors' note if this is for two weeks or longer. Full PE kit will be required for all lessons, even if the student is to be excused. In these cases, students will be required to referee, judge or assist in the lesson**

**The PE kit is available through Skoolkit, Parkway Shopping Centre, Newbury.**



**“Leaders ensure that sixth formers are provided with a range of enrichment activities and gain opportunities to undertake leadership roles. Engaging in activities such as the Duke of Edinburgh's Award scheme, mock trials, mentoring younger pupils and work experience supports students to develop a range of skills relevant to their future study or employment.”**

Ofsted





## Medical Arrangements

We are very fortunate to have a qualified School Nurse on site with a dedicated medical room. The School Nurse is available to assist parents in supporting with medication, as well as providing healthcare advice to ensure students' attendance remains high. If a student feels unwell during the school day, the School Nurse will assess the individual and decide on an appropriate course of action. Parents will be contacted where it is deemed necessary.

## Health and Safety

Students must stay on the school site at lunchtimes and break times. If for any reason, students leave the premises, the school cannot accept any responsibility for their safety. If a student needs to leave the school site for an emergency medical appointment during the school day parents must inform the attendance office of the nature and time of the appointment. They should then sign out at student reception and in again on their return.

Students should not wear jewellery in school other than a simple pair of studs and a watch. In workshops and laboratories all safety rules must be obeyed, including the wearing of goggles when necessary and all long hair must be tied back.

Mobile phones should not be seen or heard in school. Parents can always contact a student in an emergency via the school office or a member of our pastoral team.



## Photography

We often use photographs and film of school activities for use in lessons and display as well as for use in our newsletter and on our website to recognise achievement and value success. Care is taken to ensure that images are appropriately stored and students' personal details are not identified alongside photographs. Parents with students entering the school in Year 7 are asked to confirm that images of their children may be used.

## Transport to and from School

Details of the school buses or cycle routes leading to Trinity School are available from West Berkshire Council and the School Office. There are also public buses which travel from Thatcham each day and various minibuses collect children from outlying villages.

You should note that owners bringing cycles, mopeds and cars to the school site do so at their own risk: cycles should be securely locked to the cycle rails at the front of the school.

All students cycling to school must wear a helmet.

## Admissions Policy

The admissions limit for Trinity School is 210. For guidance on admissions procedures parents should refer to West Berkshire Parents' Guide to Secondary Admissions available from West Berkshire Council Admissions Team, West Street House, West Street, Newbury, Berkshire.

## School Meals

The school canteen and outdoor pod are open daily providing healthy and nutritious breakfasts, break time snacks and lunches. A variety of food is available from rolls, sandwiches and salads to cooked meals and desserts. Students can also choose to bring a packed lunch and eat this in the school hall.

## Complaints Policy

Our Complaints Policy can be found on our website. If a parent cannot resolve any difficulties with individual teachers then the Headteacher should be involved. If the matter still cannot be resolved complaints should be addressed to the Chair of Governors.

## Assessment and Reporting

There is a continual focus on assessing students' work formatively, giving them feedback which helps them make excellent progress. We also use a selection of end of unit assessments and tests. Feedback is given to parents through reports and Parents' Evenings. At these evenings, parents are invited to meet subject teachers, to discuss progress in each subject. Appointments are made for parents to make the evening run as smoothly as possible for parents and staff.

In Years 9 – 13 we report using the GCSE and A Level grades. In Years 7 and 8 students' progress is the focus of each report.





# Trinity



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All details are correct as of August 2020

