



Trinity School Provider Access Policy

Newbury Academy Trust

October 2018

Provider Access Policy

1. Introduction

- 1.1. "Academy", "Academy Trust" all refer to Newbury Academy Trust, Love Lane, Newbury, Berkshire, RG14 2DU. School refers to one of the three schools within the Newbury Academy Trust, Trinity School, Love Lane, Newbury, Berkshire, RG14 2DU; Fir Tree School, Fir Tree Lane, Newbury, Berkshire, RG14 2RA; Speenhamland School, Pelican Lane, Newbury, Berkshire, RG14 1NU.
- 1.2. The term Governor refers to both Full Governing Body Trustees and Local Governing Body Governors.
- 1.3. This policy statement sets out the schools arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the schools legal obligations under section 42B of the Education Act 1997.

2. Pupil Entitlement

- 2.1. All Pupils in Years 8-13 are entitled:
 - 2.1.1. To find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point;
 - 2.1.2. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through option events, assemblies, careers fayres, speakers in school and taster events;
 - 2.1.3. To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1. Procedure

- 3.1.1. A provider wishing to request access should contact:

Ruth Crossley: Head of Careers and Enterprise
rcrossley@trinity.newburyacademytrust.org
01635 510500

3.2. Opportunities for Access:

- 3.2.1. A number of events, integrated into the careers programme, will offer providers with the opportunity to come into school to speak to pupils and/or their parents/careers.

	Autumn Term	Spring Term	Summer Term
Year 7		Careers Fayre	
Year 8		Careers Fayre Options evening Options assemblies	
Year 9		Careers Fayre	Cross curricular speakers – lunchtime sessions
Year 10	PSHE day Work related learning / life skills	Work shadow day	Cross curricular speakers – lunchtime sessions
Year 11	6 th form open evening Assemblies Parents evening	Careers Fayre Apprenticeship workshop Parents evenings	Drop in lunchtime sessions
Year 12	PSHE speaker sessions Apprenticeship assembly CV skills	Careers Fayre Apprenticeship workshop	Workshop – personal statement applications Work Experience
Year 13	PSHE speaker sessions	Careers Fayre	Apprenticeship workshops

Please speak to our Careers Leader to identify the most suitable opportunity for you.

4. Premises and Facilities

- 4.1. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make IT facilities available to support provider presentations. This will be discussed and agreed in advance with the careers leader.
- 4.2. Providers are welcome to leave a copy of their prospectus or other relevant information with the careers leader who will make it available to the students.

Authorised by	The Board of Trustees
Date	3 rd October 2018
Effective Date of the Policy	October 2018
Effective Date for Review	October 2020